

AM/PM Reserve Information

Effective February 18, In-Flight Scheduling will begin to award AM/PM Reserve on-call periods. Please note the following:

The number of AM/PM periods will be determined by Scheduling based on operational requirements, and will vary from base to base and day to day.

Enter a request for an AM/PM award through CENTRY on the Reserve Schedule Adjustment screen.

The AM/PM on-call periods will be designated in CMS and ACCESS as follows:

RA – Regular Reserve AM on-call from 0000 - 1159.

RB - Regular Reserve PM on-call from 1200 - 2359

RI – Ready Reserve AM on-call period from 0000 - 1159

RJ – Ready Reserve PM on-call period from 1200 - 2359:

Some bases will see a clear pattern of AM/PM distribution. For example, HNL is expected to have more AM periods and limited PM periods, while MEM will likely see slightly more PM periods. However, this can change each day.

AM/PM awards are made AFTER regular reserve assignments for the next day and are processed during the Pattern Assignment Period (PAP). As a general rule, AM/PM assignments will be made by 1500 base local. However, this is subject to change as required by the operation.

1400-1400 Reserve on-call periods will continue to be awarded. However, as all variable reserve on-call periods must be awarded during the same process, 1400-1400 on-call awards will be moved to the same time period as the AM/PM assignment – approximately 1500 base local.

1400-1400 on-call periods will be awarded immediately prior to AM/PM. If you enter a request for both and are awarded a 1400 on-call, your request for an AM/PM period will be ignored. If you are not awarded a 1400 on-call period, your request for an AM/PM will be processed.

An AM/PM on-call period will be awarded to those requesting it if they are coming out of days off and beginning a string of on-call periods the next day. The AM/PM assignments will be made from within that group of FAs in order from highest to lowest credit.

Once awarded an AM/PM designation, all on-call periods for that string of on-call periods are converted to either AM or PM on-call periods. However, the next string of on-call periods will remain regular RD. For example, a FA has RD 01MAR – 05MAR, then four PDO, followed by four RD 10MAR-13MAR. On 28FEB, she is awarded AM on-call. The RD 01MAR – 05MAR are converted to AM. The on-call string from 10MAR-13MAR remains as RD with 24 hour on-call requirements.

A Reserve awarded an AM/PM on-call period is required to be available by phone or pager contact only during the designated AM/PM period. She/he is automatically released each day at the end of the AM/PM period until the start of the next on-call period.

An AM/PM on-call period can be extended by Scheduling to a full 24 hour on-call period as required by the operation. This can be done until one minute prior to the end of an AM/PM on-call period. There is no “20 minute” grace period for an AM/PM extension.

Assignments will be made to patterns that report during an AM/PM on-call period. For example, if you are on an AM period from 0000-1159, you can be assigned a pattern that reports up to 1159, but you will not be assigned a pattern that reports at 1200 or later. If you are required to cover an open position after 1159, your AM-period would first be converted back to a 24 hour on-call RD period.

You may preference patterns as usual. However, please note that your pattern preference request will over-ride your on-call designation. For example, you have an AM on-call period, but enter a preference for LAMS. While you will not be assigned a pattern reporting after 1159, should your preference be worked, you can be awarded AMS departures later in the day.

Also remember that a pattern preference is activated ONLY when an assignment would otherwise be made. For example, you may request LNRT, but unless you would be assigned another pattern during the PAP, your preference will not be worked.

If you have any questions on AM/PM on-call periods, please send an email to RESERVES@nwa.com

